

Vision Group D-System Review and Data
Meeting Minutes for September 15, 2000 10-3p
OSHDP, 818 K Street, Sacramento

I. Introduction

- A. Members Present: Charla Jensen, Ed Armitage, Steve Andriese, Bob O'Brien, Cathy Ord, Bob Eisenman, Ardith Hamilton, Larry Karsteadt, Craig Stroup, Dave Yagel, Tella Williams, Bonnie Sinz, Mike Kassis.
- B. Guests Present: Tom McGuire, Starla Ledbetter, Ginger Cox.

II. Approval of Minutes

- A. There were a few changes to the minutes.
- May minutes, "warehouses" was misspelled.
 - July minutes, under Legislative Medical Control Immunity, it was requested that Dick Powell's name be deleted.
 - Meeting minutes were approved with revisions, by consensus.

III. Business Items

Update on "Fire Talk" Demo Drill 08/30/00

- A. Summary: Initial run-through went well.
- There seems to be about a one second delay.
 - The group prefers the forum rather than conference. A forum is where participants call in rather than the administrator calling out, as in a conference.
 - There is a "push to talk" feature which is useful in eliminating background noises.
 - The fire talk is PC to PC. You have to be a registered user, and logged in to the service to participate.
 - Ed is also checking into PC to phone options.
 - Steve encouraged everyone to get the software, so all can be prepared to use it.
 - An additional demonstration will take place on Thursday, October 26th, from 9-11a.
 - Ed will place the information on the list server.

Update on Constituency Group Presentations and Endorsement Letters

- A. Summary: The Big 5 met, and they still have issues with the governance part of it.
- Cal Chiefs are continuing to work on projects.
 - Bob is working with the hospitals.
 - Carl Sporer will be bringing it to the upcoming EMDAC.

Local EMS Agency Assessment Guidelines

- A. Summary: The group was asked to comment on the assessment guidelines.
- It was agreed that there needs to be consistency in terminology.
 - In section 1.6, wording needs to be changed to “at minimum”.
 - It was suggested that a good assessment tool would be an annual report sent to constituent groups. There was discussion of how this report could possibly be web based.
 - Section 1.7 B-1 should include Local EMS Agency.
 - Section 1.7 B-2 should include 3-5 things the agency does well.
 - The group discussed the Local EMS Staff Survey.
 - The document is based on Baldrige. The purpose of the document is to get the staff’s perception of the issues.
 - All staff can fill out the survey.
 - It was suggested that on the instruction page, the term “non-management employees, should be clarified.
 - It was also suggested that there is a need to develop an educational component to help with the surveys. Bob O’Brien suggested that the group work with the Education Committee with that.
 - The group is to look over the document and comment by September 29, 2000.
 - Miranda Swanson and Larry Karsteadt are to pass the survey out to their agencies for comment on clarity, etc. Steve will check into other agencies.
 - A question was raised about whether or not the group wanted people who haven’t used the System, to participate.
 - It was decided that one survey would be sent to the general public and one to the users of the system.

Legislative – Medical Control Immunity & Discovery Protection for QI

- A. Summary: Bonnie Sinz has completed the Legislative Proposals.
- It was suggested that other avenues possibly be looked at while waiting for the Governor’s Office.
 - It is felt that hospitals will support it.
 - Bob Eisenman suggested that the group get letters of intent.
 - Bonnie thought that maybe lawyers should be called first.
 - Bonnie is asking for information about existing discoverability legislation from the groups.

Data – Draft Data Set

- A. Summary: There are six agencies involved:
- 1) Marin
 - 2) San Mateo
 - 3) Los Angeles
 - 4) San Diego
 - 5) Mountain-Valley

6) Sierra-Sacramento Valley

- Selection of data elements is moving along.
- The Data Ad Hoc group met on Tuesday.
- The group is using NHTSA as a template for the data dictionary.
- There is still a lot of work to do with the code sets.
- The existing data will be validated in the Ad Hoc Group and agencies will be notified as to whether or not the data they have is good/useful. If it is not, the agency will be notified that something needs to be done.
- It is to be pointed out that the group is doing data analysis and not beta testing. The group is currently looking at the quality of the data collected.
- Currently the group is only working on Pre-hospital data. The 2nd stage is to get ED data.
- The question was raised that if the group collects hospital data locally, then when the OSHPD data is linked, will it take precedence over the locally gathered data?
- It was determined that the intent is to have the data, regardless of where it comes from.
- It was suggested to add State Trauma Registry in the “May Include” section of scope.
- Steve suggested that in the document, it should be stated that once the information is linked between OSHPD, etc., how the information will be used and who will do it.

Data-HIPPA and OTS Grant Update

- A. Summary: The group has a list of 13 questions to address to key people of Health and Human Services.
- The group is basically looking at three things:
 - 1) The applicability of HIPAA to EMS Providers and agencies. (clear)
 - 2) The applicability of HIPAA to the exchange of data from the provider to the local agency. (unclear)
 - 3) The applicability of HIPAA to the exchange of data from the provider to EMSA. (unclear)
 - The group is trying to figure out definitively whether they’ve looked at this and if they have, what decisions have been made and what the authority is.

OSHPD Presentation

- A. Summary: OSHPD representatives Michael Kassis, Starla Ledbetter, and Ginger Cox gave a presentation about OSHPD describing who they are, what they represent and current projects they are working on.
- The presentation will be emailed to the group.

CQI – Performance Indicator Development; Training Programs, Dispatch, First Response

- A. Summary: Craig Stroup has been putting together drafts of indexes of

indicators for training and some dispatch.

- His subgroup (Subgroup 2) will meet to pull indicators together for a selected list to give to the whole Vision Data Group.
- 30 indicators were developed through a grant project.
- Draft indicators for training and dispatch were passed out.
- Craig will have something more definitive ready for the next Vision meeting.

Planning for Year Two

- A. Project Funding: The group is looking at a number of different options for funding of the QI coordinator.
- B. Timelines for Developing Year Two Objectives: Steve will meet with all of the group leads and look at the objectives for year two guidelines.

Meeting Review & Sub-Group Assignments

- Steve is to go over year two objectives.
- Craig and subgroup 2 will continue working on the indicators.
- Ad Hoc Meeting on October 3, 2000.
- EMS QI grant deadline is November 1, 2000.
- LEMSA Assessment Document and Staff Survey comments are due by September 29, 2000.
- Steve is to revise the action plan to include the overview document.
- There will be a Fire talk demonstration on October 26, 2000 from 9-11am.
- Ed will send out fire talk information and set up a walking tour.
- Tella is to provide the OSHPD slides from the presentation.
- Jim wants comments on his security policy.

IV. Meeting Evaluation and Future Meeting Dates

- A. Meeting Evaluation: Okay.
- B. Future Meeting Dates: The Vision Conference is November 30 and December 1st.
 - Some member's registration fees may be covered.